

Application for an extension to complete to Guides Aoraki Award / Queen's Guide Award

Please delete or cross out the one not applicable



<i>Section A and B to be completed by the Guide/Ranger</i>		DATE OF APPLICATION		
A: PERSONAL DETAILS				
NAME		AGE		DATE OF BIRTH
ADDRESS		UNIT NAME		
		REGIONAL HUB		
PHONE		EMAIL		
B: REASON FOR REQUEST				
Outline briefly why you need an extension, and please clearly include the details of which parts of your Guides Aoraki or Queens Guide Award you still have to complete.				
EXPECTED COMPLETION DATE				
RANGERS: DATE JOINED		RANGERS: PEAK AWARD DATE		

Endorsements

C: LEADER'S ENDORSEMENT		D: LOCAL CO-ORDINATOR'S ENDORSEMENT	
NAME		NAME	
EMAIL		EMAIL	
PHONE		PHONE	
COMMENTS		COMMENTS	

Send to the National Programme Adviser for approval (nationalprogramme@ggnz.org.nz)

E: COMPLETED BY NATIONAL PROGRAMME ADVISER			
EXTENSION GRANTED	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> APPLICANT NOTIFIED	<input type="checkbox"/> LEADER NOTIFIED
EXTENSION TO			
PROGRAMME ADVISER		APPROVAL DATE	

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Using this form

Action

Guide/Ranger to complete Section A and Section B

- This should be as soon as it is known that the upper age deadline will not be met and preferably two months before the deadline.
- Please include as much information as possible to ensure fair judgment of the situation.
- Forward to Unit Leader.

Unit Leader to complete Section C

- include additional information about the situation to support this application forward to Local Co-ordinator

Local Co-ordinator to complete Section D

- Include any additional information about the situation, if required.
- Forward directly to Programme Adviser.e

Programme Adviser to complete Section E

- Advise via email the applicant and Unit Leader of the outcome.
- Form recorded on file
- Girl details added to National Extensions documents, shared with Event and International Coordinator